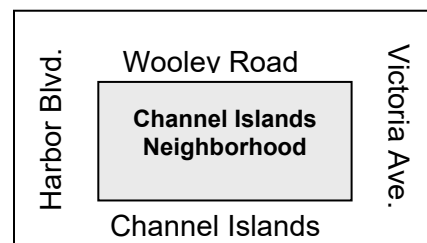




Channel Islands Neighborhood Council



MEETING

Thursday, May 30th, 2019

6 P.M. – 8:30 P.M.

Pacific Corinthian Yacht Club

2600 S. Harbor Blvd.

Meeting AGENDA & ELECTION

- I. **WELCOME**
- II. **BEAT OFFICER’S REPORT**
Officer Mike Kohr
- III. **ANNUAL ELECTION**
- IV. **GUEST SPEAKER:**
City Manager Mr. Alex Nguyen
Discussion regarding Homelessness
- CINC Leadership Committee:**
Marine Advisory Committee MAC
Report on Harbor Water Quality
- V. **QUESTIONS / COMMENTS**

**NEXT MEETING: August 1st
Channel Islands Yacht Club**

Email requests to be added to the contact list:

cineighborhoodcouncil@gmail.com

Visit our website: www.CINeighbors.com

Notices also posted in your neighborhoods and on
NextDoor.com

Help us be your neighborhood ambassador!

Host a meeting sign?

Call us: (818) 292-0447

Annual Election:

DUTIES - NEIGHBORHOOD COUNCIL EXECUTIVE BOARD

Plans and directs the work of the Neighborhood Council and represents the Neighborhood Council before any group or individual, subject to the direction and review of the General Membership.

Executive Board Members serve a one-year term, elected by a majority vote of the General Membership. No absentee or proxy voting is permitted.

The Executive Board consists of the positions of Chair, Vice-Chair, Secretary and/or Treasurer, and may include from one to three Members-at-Large. The Executive Board *must* consist of at least three, but not more than seven members to be an active council.

DUTIES OF THE CHAIRMAN

- Presides over all meetings of the Neighborhood Council General Membership and Executive Board.
- Appoints all committees and/or dissolves any committee with the approval of a majority of the Executive Board.
- Is an ex-officio member of all standing committees.
- Responds to questions concerning procedures and business of the Neighborhood Council.
- Attend I.N.C.O. General Membership Meetings as a voting member.

DUTIES OF THE VICE CHAIR

- Performs the duties of the Chair in his/ her absence.
- Promotes participation in the Neighborhood Council.

DUTIES OF THE SECRETARY

- Prepares / distributes agenda for all meetings
- Keeps minutes of all meetings; records motions passed or failed.
- Notes any action taken on items on /not on the agenda.
- Carries on the official Neighborhood Council correspondence
- Signs all minutes after General & Executive Meetings
- Performs the duties of the Treasurer, if none elected.

DUTIES OF THE TREASURER

- Maintains all financial records
- Spends funds as authorized by majority vote of the General Membership or Executive Board.
- Prepares / presents financial statements to the Executive Board and/or General Membership.
- Performs the duties of the Secretary, if none is elected.

DUTIES OF MEMBERS-AT-LARGE

- Undertakes special projects as directed by Executive Board.